

September 9, 2025

Monthly Board Meeting

Present was Jim Jewell, Frank Vervaart, Kristine Konopaski, Andy Simpson, Evan Brado, Josh Jacobs and Manager Ryan Heskett.

Jim Jewell called the meeting to order at 3:40 pm.

Minutes were read from the August board meeting. Evan made a motion to approve the minutes as read. Frank seconded the motion. Motion was voted on and carried.

Ryan presented the bills for August in the amount of \$72,566.78. After discussion, Frank made a motion to approve the bills as presented. Evan seconded the motion. Motion was voted on and carried.

Six shut off notices were sent. Three were paid with three still outstanding.

The PUD is looking at property at the end of Fey Road to build their new west-end warehouse. They have not purchased the property to date.

Ryan made a request to the board about the possibility of purchasing side mount toolboxes or a contractor's canopy for the Ford Ranger. Discussion was also held on looking into buying a larger service truck. Ryan will be looking on auction sites for a possible truck that may work.

ICI will be starting work on the Storage Yard, September 16, 2025.

Ryan presented to the board a set of procedures and policy for any future bidding process. After discussion the board decided to keep the suggestions on file.

Hydrevo completed leak detection on September 2, 2025, with no leaks found.

Inorganic Compound samples taken on July 14, 2025, with results received on August 21, 2025. We went over max contamination Level (MCL) for Iron in well #5. Ryan is pursuing pricing on drilling a new well at this time. He has a price from Wengler Survey to survey a single point for our well placement to maintain a 100 ft sanitary circle within our easement. Ryan will get prices and get back to us.

Per- and Polyfluoroalkyl substances (PFAS) samples came back not detected (ND).

Dry Creek had a water main break September 1, 2025. Six contractors were called but it was Labor Day, and nobody was available. Ryan ended up using Dan Morrison and Kevin Konopaski for equipment operators.

Ryan will be looking for a new accountant for Dry Creek Water. There have been several attempts reaching out to Ray Gurstman at BOM with no response.

Membership termination for John Kalbfleisch Sr. 2207 West Edgewood Drive. Residential membership. Kristine made a motion to terminate the membership. Josh seconded the motion. Motion carried.

Ryan completed Jeff's 2-year performance evaluation and had him sign it.

Reports need to be in by December for back flow assembly tests. Notices were sent to those who are not in compliance.

Transfers: 1

1.) Account 03-527 Duncan Parsons to Jessica Wright, address 1822 Devanny Lane. Frank made the motion to accept the transfer. Evan seconded the motion. Motion carried.

New Application: 1

3/4" residential service to James G. Lawrence 3496 West Edgewood Drive, Port Angeles, WA 98363. (including a letter) The service will be for the full price of \$8,625.00. Frank made the motion to accept the application for service. Andy seconded the motion. Motion carried.

Storage Capacity Project:

Appraisal for easement expansion is \$1,500-\$2,500. Justin Pagel submitted the easement amendment to the Attorney General last week and he estimates it will take about 30 days for acceptance. Geotechnical dig was performed by David Parks. Soil samples were sent off to the lab for analysis and we should have a report in 2 weeks.

Follow up for Edgewood Drive Project:

Wengler Surveying completed additional survey for the engineers. BHC is working on the preliminary design to submit to the county to verify there will be no conflict with their road design.

Water System Plan Update:

Ryan received a letter from DOH stating they have not had time to review our WSP. They stated they hope to send us comments no later than November 14th, 2025.

Review for annual shareholders meeting:

The board held a discussion on the upcoming agenda which will be presented at the annual meeting. Including by-law changes, voting, replacement of waterline, Cameron Road reservoirs, DNR easement expansion for reservoirs along with other items.

Meeting adjourned at 5:00 pm

Minutes respectfully submitted by Kristine Konopaski
Secretary/Treasurer